

Day/ month/ 2018

Attention to Name of the addressed person  
Name of the department / section  
Name of the Organization/ University/ School  
Doha- Qatar

## Excuse letter for participation at Empower 2018 ROTA Youth Annual Conference

To Whom It May Concern,

### Permission for Name of participant to be excused from attending classes

I am writing to inform you that **Name of participant** has been successfully accepted to participate in 2018 Empower ROTA Youth Annual Conference starting from March 15<sup>th</sup> to March 17<sup>th</sup> 2018 at **HBKU Student Center, in Education City in Doha**. As per HH Sheikh Tamim Bin Hamad Al-Thani's directions to support youth and build their capacities, and in line with Qatar's 2030 National Vision, the conference is an important learning experience for the youth of Qatar as it provides an opportunity to develop their knowledge and skills in leadership and project management. It aims to prepare young people to be effective leaders in their communities, able to make decisions and express their views within a constructive framework. We are confident that this experience will support the participant's academic as well as personal learning and will contribute to their academic development through attending panel discussions, power speeches, workshops and offsite learning activities to achieve the objectives of the conference.

Attached please find more information and the details about this programme, which can be viewed on our website:

<http://www.reachouttoasia.org/en/events>

### About Education Above All (EAA)

Education Above All (EAA) is an initiative founded in 2012 by Her Highness Sheikha Moza Bint Nasser. EAA envisions bringing new life chances, real hope and opportunities to improve the lives of poor and marginalized children, youth and women especially in the developing world. It aims to ensure inclusive and equitable quality education for vulnerable and marginalized people especially in the developing world, as an enabler of human development. EAA believes that education is a fundamental right for all children and an essential condition to achieve the Sustainable Development Goals (SDG). It is the single most effective means of reducing poverty, generating economic growth and creating peaceful and just societies, which is at the core of EAA's philosophy.

### About Reach Out To Asia (ROTA)

Reach Out To Asia is a non-profit organization launched in December 2005 in Doha, Qatar, by Her Excellency Sheikha Al Mayassa Bint Hamad bin Khalifa Al Thani. ROTA is committed to providing high quality and relevant primary and secondary education, encouraging relationships among communities, creating safe learning environments and restoring education in crisis affected areas across Asia and around the world. ROTA envisions a world, where all young people have access to the education they need in order for them to realize their full potential and shape the development of their communities.

For more information about Reach Out to Asia, please visit: [www.reachouttoasia.org](http://www.reachouttoasia.org)

Thank you for your kind cooperation in advance.

Yours sincerely,

**Mohammed Abdulla Saleh**  
National Programme Director  
Reach Out To Asia (ROTA)