



TRANSFORMING
HUMANITARIAN ACTION
FOR AND WITH YOUNG PEOPLE
**AIM HIGH: FIVE
KEY ACTIONS**



INFORMATION PACKAGE

MENA YOUTH CAPACITY-BUILDING IN HUMANITARIAN ACTION

**COMPACT FOR YOUNG PEOPLE IN
HUMANITARIAN ACTION
KEY ACTION 3: Capacity and Local Action**

Training Dates: November 11 – 13, 2017

Location: Doha, Qatar

HBKU – Education City

What you will find inside this information package:

1. Background on Action 3 of the Youth Compact
 2. Overview of the training course
 3. Selection criteria for participants
 4. Course Learning Objectives and Training Program Agenda
 5. Logistics (incl. what costs are covered, flights, accommodation, etc.)
 6. Roles and Responsibilities
 7. Template for Youth Action Proposal
 8. Organization Nomination Form
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COMPACT FOR YOUNG PEOPLE IN HUMANITARIAN ACTION

The “Compact for Young People in Humanitarian Action” was launched at the 2016 World Humanitarian Summit and represents an unprecedented commitment of humanitarian partners - government, civil society, United Nations and the private sector - to guarantee that the priorities of young people are addressed by the humanitarian system and their participation in humanitarian action is supported and facilitated.

The Compact provides a unifying framework to guide programming for young people in humanitarian action, which can be applied by organizations regardless of size, nature or location. More than 40 organizations have endorsed the Compact and its five key actions for accountability to young people in humanitarian action.

KEY ACTION 3:

Recognize and strengthen young people’s capacities and capabilities to be effective humanitarian actors in prevention, preparedness, response and recovery, and empower and support local youth-led initiatives and organizations in humanitarian response, such as those targeting affected youth, including young refugees and internally displaced persons allocated to young people in humanitarian contexts.



MENA Youth Capacity-Building in Humanitarian Action

ABOUT THE TRAINING

This training in **Youth-led Humanitarian Action** is a 3-day capacity-building program that is part of the **MENA Youth Capacity-Building in Humanitarian Action (MYCHA) Initiative**. The **MYCHA Initiative** aims to focus and catalyze the efforts of diverse stakeholders to empower young people in humanitarian settings, assuring their meaningful participation in preparedness, response and also in conflict resolution. The training is designed for young people in the Middle East and North Africa to support them as engaged partners in humanitarian action. It will provide knowledge and skills on how to plan and carry out small-scale social and community development projects in emergency and post-crisis environments.

The training is intended to deliver practical learning that can be immediately applied by youth in their local contexts. During the first 2 days, youth will participate in workshops to help them develop and refine their own youth-led humanitarian action project proposals. On the third day, youth will participate in an engaging humanitarian response simulation.

ACTION PROJECTS

Once participants return to their home countries, they will receive 6 months of ongoing support and mentorship by partner NGOs to help them deliver their planned **Youth-led Humanitarian Action Projects**. Youth action is at the heart of this training course. Providing that the projects are youth-led and address priorities and needs identified by affected/displaced youth and/or their communities, they will be considered.

TRAINING CONTENT

What does this training cover?

- Humanitarian landscape and stakeholders
- Accountability and quality
- Humanitarian and refugee law
- Project design and project cycle
- Conducting needs assessments
- Defining goals, objectives and activities
- Challenges and opportunities

WHO SHOULD ATTEND?

The training is designed for **youth between the ages of 18-30** who are in some way contributing to driving change in local,

humanitarian contexts. This course is well suited for young people who are active in volunteering or other community service activities. Participants are expected to have some basic theoretical knowledge. The training will teach core humanitarian principles and issues and as such is not specifically designed for staff of NGOs, aid organizations, governments, or UN agencies.

SELECTION CRITERIA

- Between 18-30 years of age
- Country of origin (Lebanon, Jordan, Turkey, Iraq, Palestine, Sudan, Saudi Arabia, Bahrain, UAE, Syria, Egypt, Libya, Algeria, Morocco, Oman, Kuwait, Tunisia, Yemen)
- Proficiency in Arabic and/or English
- Able to demonstrate prior experience, action or volunteerism in humanitarian context (**see application form for examples of type/scope of experience expected**)
- Linkages with organization currently engaged in humanitarian action (UN agency, INGO, Local NGO, youth-led organization, etc.)
- Quality of short written proposal outlining plan for implementing local project
- Able to travel to Doha to attend (valid passport, visas, etc.)

LOGISTICAL INFORMATION

Nomination Process:

Youth Compact Members, local partners, and other agencies working with young people in humanitarian settings are encouraged to nominate youth from their existing programs to apply for this course. By nominating youth for the MYCHA Initiative, agencies are committing to support the young person pre- and post-training in developing and carrying out their Action Project. To complete the nomination process, fill in the attached Nomination Form and provide it to the young

person to upload with their application during the registration process.

Application Procedure:

The online registration application opens on June 15, 2017 and will close on July 31, 2017. It is recommended to register early for the training, as places are limited. Once the participant's application has been accepted, we will send a confirmation letter to guarantee your place. You can complete the online application at www.reachouttoasia.org.

Visa Applications:

ROTA will work with Qatari authorities to process all entry visas for participants, upon:

1. Confirmation that you have been accepted into the course;
2. Confirmation from ROTA that there are enough working days to process the visa;
3. A scanned copy of your passport.

Airfare and Accommodations:

All costs of air travel, accommodations, meals, and in-country transportation for youth participants will be paid by ROTA. The bookings will be made through ROTA's administrative team and all services will be provided through ROTA's preferred carriers. Details regarding airline reservations and accommodations will be provided soon after the confirmation letters to be received by all selected participants.

ROLES & RESPONSIBILITIES

Role of Participating Youth:

After the training, youth who attend are expected to implement their designed Action Projects (**see details in project proposal form**) in their local communities. Note: selection for participation in the training does not result in funding for the Action Projects. After completing their Action Projects, youth will complete a self-evaluation and reflection

report and participate in a local level reflection event hosted by their nominating agencies.

Role of Nominating Agencies:

Agencies are expected to nominate participants who meet the selection criteria and who have demonstrated prior engagement in humanitarian actions in their

local contexts. Once participants return to their home countries, they will receive 6 months of support and mentorship (**see details in nomination form**) by nominating agencies to help them deliver their planned Action Projects. Nominating Agencies will support reporting/feedback and host a reflection event for their nominated youth.

COURSE LEARNING OBJECTIVES

Each participant will be expected to attend **all** workshops in Learning Objectives (LO) 1 - 3. During the application process, participants will select their top three options for Focus Courses they would like to attend. They will then be placed in two Focus Courses based on their selected interest and the availability of space.

Learning Objectives	Code	Course	Lead Organization
LO1: Operationalizing Humanitarian Action and Accountability	LO1 A	Intro- Humanitarian Landscape and Stakeholders	Doha Institute Center for Conflict and Humanitarian Studies
	LO1 B	Accountability and Quality in Humanitarian Action	
LO 2: Ensuring ethical Humanitarian Action/Intervention	LO2 A	International Law (IHL, IHRL & IRL) and Principles	UNHCR
	LO2 B	The Code of Conduct for Humanitarian Response	UNHCR
LO 3: Disaster Response Management and Coordination in complex emergencies	LO3 A	Disaster Response Project Cycle	Qatar Red Crescent Society (QRCS)
	LO3 B	Rapid Needs Assessment	
	LO3 C	Project Design: Goals Objectives, Activities, M&E, Risks Analysis	
	LO3D	Humanitarian Coordination Mechanism	OCHA
	LO3 D	Humanitarian Financing Mechanism	OCHA
	LO3 E	Youth in Humanitarian Action: Challenges and Opportunities 25 pax	ROTA
	LO3 F	Simulation to Apply Gained Knowledge and Skills Into Practice	QRCS
Focus Courses	ELC A	Media Advocacy and Influencing	ROTA
	ELC B	Education in Conflict Affected Communities	INEE
	ELC C	Forced Displacement and Host Communities in MENA	UNHCR
	ELC D	Case Studies from MENA Region (Somalia, Yemen, Palestine, Syrian Crisis)	Human Appeal
	ELC E	WHS Process and Commitments	OCHA
	ELC F	Aid Workers Safety and Security	Human Appeal

DRAFT TRAINING AGENDA

MENA Youth Capacity Building in Humanitarian Action (MYCHA)
Doha, Qatar 11-13 November 2017

PROVISIONAL PROGRAMME AS OF 16 July 2017
All timings are subject to change
SC: Student Center, Education City (TBC)

Day 01: SATURDAY 11 November 2017




08:00 - 17:00	Exhibition Opening (Area TBC)					
08:00 - 09:00	Registration					
09:00 - 10:00	Opening Ceremony : Welcome and Keynote Speeches (Main Hall) ROTA					
10:00 - 10:30	Motivational Speakers: TBC					
10:30 - 10:45	Break					
10:45 - 11:45	Learning Objective 01 Course A Intro- Humanitarian Landscape and stakeholders (Main Hall) Doha Institute-CHS					
11:45 - 12:45	LO 01 Course B Accountability and Quality in Humanitarian Action (Main Hall) Doha Institute-CHS					
12:45 - 14:00	Lunch					
14:00 - 15:00	LO 02 Course A International Law (IHL, IHR & IRL) & Principles (Main Hall) UNHCR					
15:00 - 15:15	Break					
15:15 - 16:15	Learning Objective 02 Course B Code of Conduct for Humanitarian Response (Main Hall) UNHCR					
16:15 - 16:30	Break					
16:30 - 17:30	Media Advocacy and Influencing Part 1 (Room 01) QIS	WHS Process and Commitments (Room 02) OCHA	Education in Conflict Affected Communities (Room 03) INEE	Aid Workers Safety and Security (Room 04) Human Appeal	Forced Displacement and Host Communities in MENA (Room 05) UNHCR	Case Studies from MENA Region (Room 06) Human Appeal

Day 02: SUNDAY 12 November 2017

09:00 - 10:00	L03 A Disaster response project cycle (Room1) QRC	L03 A Disaster response project cycle (Room2) QRC	L03 A Disaster response project cycle (Room3) QRC	L03 A Disaster response project cycle (Room4) QRC	L03 A Disaster response project cycle (Room5) QRC	
10:00 - 11:00	L03 B Rapid Needs Assessment (Group A Room 1) QRC	L03 B Rapid Needs Assessment (Group B Room 2) QRC	L03 B Rapid Needs Assessment (Group C Room 3) QRC	L03 C Project Design (Group D Room 4) QRC	L03 C Project Design (Group E Room 5) QRC	L03 C Project Design (Group F Room 6) QRC
11:00 - 11:15	Break					
11:15 - 12:15	L03 Course D Humanitarian Coordination Mechanism (Room 01) OCHA	L03 Course D Humanitarian Coordination Mechanism (Room 02) OCHA	L03 Course D Humanitarian Coordination Mechanism (Room 03) OCHA			
12:15 - 13:30	Lunch					
13:30 - 14:30	L03 B Rapid Needs Assessment (Group D Room 1) QRC	L03 B Rapid Needs Assessment (Group E Room 2) QRC	L03 B Rapid Needs Assessment (Group F Room 3) QRC	L03 C Project Design (Group A Room 4) QRC	L03 C Project Design (Group B Room 5) QRC	L03 C Project Design (Group C Room 6) QRC
14:30 - 15:30	L03 Course D Humanitarian Financing Mechanism (Room 01) OCHA	L03 Course D Humanitarian Financing Mechanism (Room 02) OCHA	L03 Course D Humanitarian Financing Mechanism (Room 03) OCHA			
15:30 - 15:45	Break					
15:30 - 17:00	Media advocacy and influencing Part 1 (Room 01) QIS	WHS process and commitments (Room 02) OCHA	Education in Conflict affected communities (Room 03) INEE	Aid workers safety and security (Room 04) Human Appeal	Forced displacement and host communities in MENA (Room 05) UNHCR	Case studies from MENA region (Room 06) Human appeal
17:00 - 20:00	Side Event : Visit To MIA					

Day 03: MONDAY 13 November 2017

08:00 - 12:00	L03 F Simulation to apply gained knowledge and Skills into practice QRC					
13:00 - 14:00	Break					
14:00 - 15:30	L03 Course E Youth in Humanitarian Action: Challenges and Opportunities (Panel / Main Hall) ROTA					
16:00 - 17:00	Closing Ceremony (Main Hall) ROTA					

	Opening/Closing Ceremony
	Learning Objective 01
	Learning Objective 02
	Learning Objective 03
	Focus Area
	Exhibition /Side Events
	Break/Lunch

MYCHA Youth Initiative 2017

Action Project Proposal Form 2017 – For completion by the Applicant

(A facilitator or representative such as a youth focal point from the Nominating Agency may support and/or assist the young person or youth-led group to develop this Action Project Proposal and complete this form.)

Country: []

Proposed Location of Action Project Implementation: []

Application submission deadline [31 Aug 2017](#)

Criteria for Action Projects: youth-led and owned, addressing priorities and needs identified by affected/displaced youth and/or their communities, may include advocacy, awareness-raising, or skills-building initiatives.

Please provide a 100 word overview of the proposed Action Project.

Who is the project aimed at assisting, and what are specific needs/challenges which have been identified among the target group? How were these needs identified? [100 – 200 words max]

How will the project address the humanitarian challenge identified and improve outcomes for these members of the community? [100 – 200 words max]

How have girls and young women, young men and boys been considered in the project? How will the project work towards ensuring gender equity? [100 – 200 words max]

What are the main activities that you are going to carry out? Who will be involved, approximately how many people will the project reach, who will lead each activity and who will support you with each activity? [100 – 200 words max]

What are the four main skills that you would like to learn from participating in the project; explain how these skills will help you in the future? [100 – 200 words max]

What are the 3 main risks that might prevent your project from proceeding smoothly? How might these risks be reduced/avoided? [100 – 200 words max]

How might the activities or learning process be sustained within the community once the project has concluded? [100 – 200 words max]

Please use the space below to fill in the resources required to complete your specific project activities.

Activity	Resources/Support Required

MYCHA Youth Initiative 2017

Participant Nomination Form 2017 – to be completed by Nominating Agency

(This form should be completed by the Nominating Agency in support of the young person’s MYCHA application. Nominating Agencies should assist young people through the application process, and agree to provide post-training support during the implementation of their Action Projects.)

Name of Nominating Agency/Organization: []			
Country of Operation: []			
Contact Person: []			
Contact Email: []	Contact Phone: []

Application submission deadline [31 Aug 2017](#)

By completing this Nomination Form, your organization commits to provide post-training support for the young person throughout the implementation of her/his Action Project. Specifically, this involves providing technical support/guidance on the design and implementation of the Action Project; providing in-kind resources and/or financial support for the delivery of the Action Project (if feasible); supporting the youth in submitting their self-evaluation and reflection report; and hosting an after-action reflection event/meeting with the participating youth.

Is your agency willing to provide this level of support the young person’s proposed Action Project after the training?

Yes No

Please provide a brief description of how this young person is associated with the work of your organization/ partner organization (i.e. Program participant, volunteer, youth ambassador, etc.). [100 – 200 words max]

How has the nominee demonstrated prior community level action within a humanitarian context (i.e. volunteering, campaigning/influencing, resource mobilization, etc.)? Please provide an example. [100 – 200 words max]

Why should this nominee be selected to participate in the MENA Youth Capacity-Building in Humanitarian Action (MYCHA) Initiative? [100 – 200 words max]

What characteristics make this young person a potential or actual peer leader in their community? [100 – 200 words max]

How does the young person’s proposed Action Project compliment your organization’s existing programming or address a need that your organization has recognized in the local context? [100 – 200 words max]

Kindly describe any technical, in-kind, or financial support your organization may be able to provide toward the implementation of the young person’s Action Project. [100 – 200 words max]